

Format for information related to Expression of Interest

Section A: Basic Information

1. Name of the Organisation : _____
2. Postal Address : _____
PIN: District:
3. Telephone : Telex Fax Email
4. Legal status : () Society () Company () Others(specify)
5. Registration Details : Registered on(Date)
- By _____
6. Registration Number of NITI Ayog : _____
7. _Organizational Structure
 - NGO
 - CBO
8. Contact person : _____
9. Designation : _____

Section B: Organisational Background

10. Assets/Infrastructure of the organization

Category Worth in rupees (eg. Land,building)

- 10 a. Please provide details, regarding the annual budget of your organisation at least last 3 years (attach the detailed audited statement for 3 years).

Year	Source of funding	Amount (in Rs.)	List of activities	Activities similar to the TOR/Scope of Work	Geographical area of activities as mentioned in column no. 5
1	2	3	4	5	6

- 10.b.: Whether blacklisted/debarred by any agency (both government, private or World Bank/ UN bodies) in the past? If yes, provide details in an Affidavit.

11. c.: Whether any staff or board member of your organization is part of any SACS/TSU /SETHU staffs currently or in the past. Please provide the above information in the form of an Affidavit.

Section C: Current Programmes being run by the organization

12. Geographical location of Work List -Village, Panchayat, Block, Taluk/Sub Division, District (Each location should be separately specified)

13. Population with which they are presently working:

- Rural/Urban :
- Socioeconomic group:
- Occupational group:
- PLHIV:
- Sex groups:
- Students/Educational Institution:
- Youth:
- Women groups:
- Others:

14. Please provide basic information on the key projects carried out by your organisation since the last three years (5 lines for each subject – attach separately).

- Community served
- Objective
- Strategies
- Main outcomes
- Evaluation methods employed
- Evaluation results

15. A brief write up on the programmes the organisation currently runs (*no more than three pages*)

16. Agencies with experience in Health and HIV sector. Please specify and provide details of the client/donor agency, nature of projects, project period, contract value, continuing/completed.

17. Agencies with experience of working with projects supported by SACS/DACS. If yes, provide in details name of the SACS/DACS, nature of projects, project period, status of the project (continuing/completed/terminated). In case of termination please provide the reason for termination. Attach any relevant document issued by SACS/DACS clarifying termination or the relevant reports including evaluation reports.

Section D: Documents Required

18. Copies of the following documents need to be provided with self-attestation by competent authority of the organisation

- Society Registration Certificate and memorandum of Association & Articles along With the latest filled return/ Trust Deed.
- Activity Report/Annual report of the organisation: (last 3years)

- Annual Audit Report of the organisation: (last 3years)
- Income Tax Return Document and Exception Certificate if any.
- FCRA Registration Certificate if any
- Copy of the PAN Card
- List of Board/Governing Body members with Contact details and occupation.
- Copies of the affidavit as required above
- Copy of registration certificate/number of NITI Aayog-Darpan portal

19. Name of the person who filled this form:

Qualification and experience:

Designation:

Address (with PIN Code):

Email address:

Phone Number:

